

Private/Independent Institutions have until **November 20, 2017** to encumber FY 2018 BOT program funds, all unencumbered funds will be subject to the reallocation process as of 5:00pm on that date.

Reallocated funds will be distributed among requesting institutions, however no institution will receive more funds than it requested. A request for reallocation should only be submitted if eligible students have been identified. Institutions that have not encumbered all of FY 2018 original allocation are not be eligible to request reallocated funds.

Institutions must submit a **Reallocation Request Form** by **November 20, 2017**.

### INSTITUTION CONTACT INFORMATION

Institution Name:		FICE Code:
Director of Financial Aid Name:	Phone:	
Email:		

### REALLOCATION AMOUNT

Enter the amount of reallocated BOT funds being requested: \$ \_\_\_\_\_

BOT		
Institution Type	Award Max/Year	Award Max/Semester
Public Universities, HRIs and Private/Independent Institutions	\$9,050	\$4,525
Public State Colleges	\$5,666	\$2,833
Public Technical Institutes	\$5,496	\$2,748
Public Community Colleges	\$3,010	\$1,505
A 3% origination fee will be deducted from the loan proceeds.		

**The requested amount is not guaranteed.**

### SUBMISSION

To send the completed report:

- Click the **SUBMIT** button
- An automatic email notification will open in a new window with an attached completed report
- Add your six-digit FICE code in the subject line
  - Example: 012345\_File Name
- Be sure to click the **SEND** button to submit the report



**The deadline to submit this report is November 20, 2017.**

For questions, please contact Financial Aid Services at (844) 792-2640 or send a website inquiry through [CONTACT US](#) (Select "State and Federal Grants and Scholarships" as the Contact Reason).